

REQUEST FOR STUDENT ABSENCE

All school days are mandatory. Parents are kindly requested to plan family holidays during the official school holidays, the details of which are on the website, www.almhult.se/international.

Please note that during periods of National Tests, we will not grant any absence requests for students in the age groups taking the tests. Dates for the National Tests are to be found on our website.

Child's name	
Personal number	Class
Cellphone	E-mail

Date absence starts: _____ Date to return to school: _____

Number of days of school to be missed: _____

Total number of absent days requested this schoolyear (Aug to June): _____

Reason for absence: _____

Parents are responsible for pupils catching up on any work missed due to absence.

Guardian/s/ Signature/s/ _____ Date: _____

Students Signature _____

Class Teacher

Earlier approved absence under school year. Number of days _____

Recommended /Granted by Class Teacher (0-3days) Yes No

Signature _____ Date: _____

Head Teacher

Recommended /Granted by the Head Teacher (4 days +) Yes No

Signature _____ Date: _____